

Town of Sand Lake
Town Board Meeting
July 10, 2017

Minutes

Chair Ed Weber called the July 10, 2017, meeting of the Sand Lake Town Board to order at 7:00 pm. All officers were present. Clerk Peggy Tolbert confirmed public notice of the meeting. Motion to approve the agenda order was made by Supervisor Jerry Tjader, seconded by Lowell Rivard. Motion carried, voice vote. Motion to approve the minutes of the June 12, 2017, Town Board meeting was made Lowell Rivard, seconded by Jerry Tjader. Motion carried, voice vote. There were no public comments.

Chair's report: Ed Weber reported that Option 7 of the proposed ambulance contract at \$52/per capita for a total contract cost of \$701,764.00 has been recommended by the Ambulance Committee and needs the approval of all participating municipalities to move forward. It was the consensus of the board that Option 7 was acceptable to the Town of Sand Lake. Ed Weber also reported that the concrete work bids had been signed and the certificate of insurance had been received and will be in effect as of August 7, 2017.

Clerk's report: Peggy Tolbert reported on the driveway permit application that had been received and passed that information to Road and Facilities Manager Brad Huser. The pre buy contract with Burnett Dairy was discussed and the board decided to hold off to see if prices for propane would be better without the pre buy option. The FEMA obligation package had been received and questions had been answered concerning the percentage of work yet to be completed.

Treasurer's report: Treasurer Melanie Connor Johnson reported that as of April 30, 2017, the checking account balance was \$101,258.83 and the equipment fund balance was \$61,572.06. Discussion ensued on naming and use of the equipment fund. Following discussion it was agreed that a policy is needed to clarify the use of these funds.

Jerry Tjader made a motion to accept the clerk and treasurer reports. Lowell Rivard seconded the motion which carried, voice vote.

Supervisors' reports: Lowell Rivard reported on a stop sign at Sand Lake Road that is obscured.

Plan Commission: No report given.

Road report: Brad Huser reported on washouts from the latest rains, plans for mowing town road right of ways and clearing beaver spots. Lowell Rivard asked to be kept informed when contractors would be working.

Matters for discussion and possible action:

1. Operator's license applications – Peggy Tolbert reported that applications had been received for Thomas M. Mrozik, Ashley Ann Giefer and Wesley E. Boos. Motion to approve these operator's licenses was made by Lowell Rivard, seconded by Jerry Tjader. Motion carried, voice vote.
2. Establish equipment/emergency fund – per the discussion earlier in the meeting, it was noted that this fund already exists but a policy clarifying the use of the funds was needed. No additional action was taken.

3. Plumbing at town shop – discussion of the need to stub out plumbing for future needs should be done in conjunction with the concrete flooring. Ed Weber asked for board permission to contract with a local plumber to do this work for up to \$1,500.00. Board members were in agreement.
4. 2017 Road Project updates
 - a. Funding gravel through county bid – Following discussion Ed Weber made a motion to obligate the town for up to \$15,000.00 in class V road gravel through Burnett County Highway Department. Motion was seconded by Jerry Tjader. Motion carried, voice vote.
 - b. FEMA project schedule – discussion ensued of the various projects and expense tracking requirements. Ed Weber reported he had cancelled the fog seal portion (\$18,000.00) of the Fahrner bid due to concerns about the budget.

Pay Bills: Peggy Tolbert presented invoices for payment. Motion to pay all bills as presented was made by Jerry Tjader, seconded by Lowell Rivard. Motion carried, voice vote.

The Road Tour originally scheduled for July 12, 2017 was rescheduled to July 13, 2017.

Next meeting date – Monday, August 14, 2017

Meeting was adjourned at 8:15 pm.